



JOB DESCRIPTION

Job title:	Technician (Sound)
Department:	Technical & Production
Reporting to:	Technical & Production Manager and Senior Technicians
Responsible for:	Crew (as delegated)
Liaise with:	Visiting Company, FOH, contractors and suppliers
Grade:	Staff

Job purpose:

To support the Technical & Production Manager and Senior Technicians in the efficient running of all aspects of the Technical & Production Department, with a bias towards Sound. Ensure that all Technical, Facilities and H&S aspects of the department are delivered to the highest quality.

Main duties and responsibilities:

1. To work as a member of the Technical & Production Department in ensuring the day-to-day operation and activities relating to the technical operation of the theatre are adequately staffed.
2. To install, configure and operate sound for a wide variety of productions & performances including touring theatre, one-night events/hires and complex produced musicals.
3. To participate in the smooth running of all fit-ups, get-ins, rehearsals, performances, and get-outs as directed by the Technical & Production Manager and Senior Technicians.
4. To support the Senior Technicians with administration within the department.
5. To be able to function in any appropriate position as part of a performance crew.

6. To communicate the scheduling of casual staff as directed by Technical & Production Manager and Senior Technicians, and to lead those employees when appropriate.
7. To maintain accurate equipment inventories and ensure all technical equipment is in full working order.
8. To participate in a programme of fault-finding, repair, and maintenance of all departmental and building equipment, fixtures and fittings.
9. Rigging, focusing, plotting, and operation of lighting equipment as well as operation of the counterweight flying system and motors.
10. To attend Operational meetings and regular department meetings as required.
11. To support and encourage MAST Partners and Associate Artists through the sharing of technical knowledge and experience.
12. To work with the Facilities team to ensure the public areas of the theatre and its facilities are in a safe and presentable condition.
13. Contribute to the development of the technical health and safety policy and the development of safe and efficient systems of working and implement said policies and procedures with all department staff.
14. Ensuring the maintenance and safety of all technical areas and implement best practice across the department.
15. To consider and bring to the attention of technical management any health and safety issues that arise in respect of the visiting productions.
16. Keep abreast of developments within the industry relating to equipment, innovation, and best practise.
17. Oversee the load in and fit up of performances and act as duty tech for these performances when required. Consider and bring to the attention of technical management any health and safety issues that arise in respect of the visiting productions.
18. Ensure our customer's requirements are delivered, ensuring excellent customer service is always maintained.
19. To work together with other members of staff in the event of an emergency.
20. Order technical consumables and equipment as required.
21. Any other reasonable duties as requested.

Authority levels and responsibility for resource (Staff/Premises/Financial/Other):

Responsible for leading and overseeing casual show related staff where necessary – leading on sub-teams during fit-ups, load-outs and show calls.

Assisting in maintenance and management of equipment and consumables as necessary
Responsible for acting as Duty Technician on performances as required.

Qualifications/education required:

BTEC Technical Theatre or equivalent

Academic qualifications to a good standard of English and Mathematics

Experience required:

Experience and in-depth knowledge of theatre sound installation & operation.

Experience using DiGiCo desks & QLab software.

Good working knowledge of other aspects of technical theatre including Stage/Flying, LX and Video.

Knowledge of repair and maintenance of technical equipment.

Experience of working on mid-scale get in/fit ups.

Excellent team building and motivational skills.

Electrical/ portable appliance testing and front line repairs.

Computer literate.

Good attention to detail.

Specialist training required:

Rigging

Counterweight Flying

Working at Height

Manual Handling

PAT testing

Signed:

Date